

### **Mid-Level Biologist (Generalist or Wildlife Biologist)**

The Biologist position requires a minimum of three to five years of experience providing biological consulting services. Responsibilities include biological field surveys, nesting bird surveys, construction monitoring, habitat assessments, wetland delineations, revegetation monitoring and data collection, vegetation mapping/surveying, preparation of biological resource assessment documents, preparation of biological constraint/impact reports, development of mitigation measures, regulatory permit preparation and coordination, and preparation of CEQA/NEPA documents. The ratio of office to field work varies and will often be more concentrated on technical writing and analysis. Task and project management duties will depend on qualifications.

Required skills include extensive knowledge of Southern California flora and fauna with a focus on special status species. Desired skills include advanced analytical, writing and communication skills, and a degree in the environmental/biological sciences. This position requires regular and frequent communication, feedback, and coordination as support to Project Managers and Principals.

#### **Qualifications:**

- Minimum of Bachelor's Degree in Environmental or Biological Sciences or equivalent experience
- Professional etiquette
- Stable work history
- Ability to balance multiple tasks through to completion
- Ability to meet deadlines and work under pressure
- Must be self-motivated
- Strong focus on efficiency and development of new procedures to increase efficiency
- Strong communication and organizational skills
- Extremely detail-oriented
- Willingness to work in a team environment or independently as assigned
- Knowledge of and familiarity with southern California flora/fauna/habitats, regulatory requirements, CEQA/NEPA processes, and habitat restoration
- Excellent analytical skills
- Excellent proficiency in Word - create tables, understand formatting/style techniques, and word-process correspondence/reports; macros a plus
- Excellent proficiency in Excel - design spreadsheets and knowledge of basic formulas and formatting; charts and graphs a plus
- Excellent proficiency in Adobe Acrobat – document production and forms
- Prior experience with word processing and document production desired.
- Ability to conduct field work in strenuous conditions, including hot, cold, or wet weather and/or steep terrain.

We offer flexible hours and pleasant working conditions. No telecommuting. Must work in office on consistent schedule. Medical benefits, holiday pay, sick time, and paid time off provided for full-time position. Compensation commensurate with experience. Please email a cover letter in MS Word format addressed to the Human Resources Representative with your desired salary range, current circumstances and long-term career goals. In addition, submit a resume in MS Word format with your salary history. If there are gaps in your work history, indicate why. Interview process will include basic and technical skills testing.